

## AGENDA

Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – Spiro Campus  
610 SW 3rd  
Spiro, OK 74959  
September 11, 2018  
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5.
- D. PRESENTATION ON CONSTRUCTION MANAGEMENT, THOMAS SEIDEL – MID-PLAINS CONSTRUCTION, INC.
- E. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 11.
  - 1. Approval of Minutes.  
August 14, 2018 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.
3. Approval of Resolution No. 9/11/2018-1 Activity Fund Account Reports and Transfer of Funds.
4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2018-2019.

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Smithart, Stephanie	STA Instr. – Customer Service	Atoka
Dufur, Lauren	STA Instr. – DSLR Photography Class	Durant
Medders, Deanna Wyrick, Angela	Bus Driver, Clerical Duties as Needed STA Instr. – BLS CPR Classes	Idabel Idabel
Deatherage, Betty Foreman, Johnny Hass, Susie Lester, Daniel Lewis, Curtis Massey, Debra Wallace, Robert Wood, Debra	Substitute for All Programs Bus Driver Bus Driver Substitute for All Programs STA Instr. – Microsoft Word, Level 1 and 2 STA Instr. – Yoga Classes Bus Driver Bus Driver	McAlester McAlester McAlester McAlester McAlester McAlester McAlester McAlester
Zachary, William	Substitute – PN Program	PN District-Wide
Birchell, Brooke Ferguson, Diane Mattison, Amber	Federal Work-Study, Clerical/Maintenance Federal Work-Study, Clerical/Maintenance Federal Work-Study, Clerical/Maintenance	Stigler Stigler Stigler
Beck, Julie Leach, Suzanne Smith, Jamie	Federal Work-Study, Clerical/Maintenance Federal Work-Study, Clerical/Maintenance Federal Work-Study, Clerical/Maintenance	Talihina Talihina Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval to Declare Equipment, Located at the Atoka Campus, the Idabel Campus, and the Stigler Campus, as Surplus to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (Copies of These Lists Are Available on the District Website, at the Office of the Superintendent and at the Meeting.)

6. Approval to Declare Equipment, Located at the Atoka Campus and the Durant Campus, as Surplus to be Donated to the Following Public Schools: (Copies of These Lists Are Available on the District Website, at the Office of the Superintendent and at the Meeting.)
    - Atoka Campus - Donated to the Atoka Elementary School and the Tushka Public Schools
    - Durant Campus - Donated to the Achille Public Schools and the Rock Creek Public Schools
  7. Approval of Agreements – FY 2018-2019
    - ALICE Training Institute Master Service Agreement
    - Lease Agreement Between the Poteau Adult Learning Center and the Stigler and Spiro Campuses
  8. Approval of Out-of-State Travel.
  9. Approval of Adjustment to Transportation Contract – FY 2018-2019.

Whitesboro Public Schools – Adjustment to Contract for the Addition of an AM Route
  10. Approval of Business and Education Council (BEC) Committees – All Campuses – FY 2018-2019.
  11. Approval of FY 2018-2019 General Fund Encumbrance Nos. 191171 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable, Payroll and Building Fund Encumbrance Nos. 1921012 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.
- F. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 11.

G. ACTION TOPICS:

12. Recommendation, Consideration and Vote to Approve the Estimate of Needs – FY 2018-2019.
13. Recommendation, Consideration and Vote to Approve the KTC Travel Manual – FY 2018-2019.
14. Recommendation, Consideration and Vote to Approve Change Order No. 1, an Increase in the Amount of \$15,806.00 for the 2018 Interior Renovation For The Criminal Justice Program - McAlester Campus.
15. Recommendation, Consideration and Vote to Approve KTC Board of Education Regular Meeting Dates for 2019.

KIAMICHI TECHNOLOGY CENTER  
BOARD OF EDUCATION  
REGULAR MEETING DATES – 2019

Tuesday	January 8, 2019	12:15 PM	KTC – Durant Campus 810 Waldron Road – Durant, OK
Tuesday	February 12, 2019	12:15 PM	KTC – Administrative Office 1004 Hwy 2 North – Wilburton, OK
Tuesday	March 12, 2019	12:15 PM	KTC – Administrative Office 1004 Hwy 2 North – Wilburton, OK
Tuesday	April 9, 2019	12:15 PM	KTC – Talihina Campus 13739 SE 202 <sup>nd</sup> Road - Talihina, OK
Tuesday	May 7, 2019	12:15 PM	KTC – Administrative Office 1004 Hwy 2 North – Wilburton, OK
Thursday	June 20, 2019	12:15 PM	KTC – Administrative Office 1004 Hwy 2 North – Wilburton, OK
Tuesday	July 9, 2019	12:15 PM	KTC – Stigler Campus 1410 Old Military Road - Stigler, OK
Tuesday	August 13, 2019	12:15 PM	KTC – Administrative Office 1004 Highway 2 North – Wilburton, OK
Tuesday	September 10, 2019	12:15 PM	KTC – Antlers Annex 405 SW “O” Street – Antlers, OK
Tuesday	September 24, 2019	12:15 PM	
Tuesday	October 8, 2019	12:15 PM	KTC – Administrative Office 1004 Hwy 2 North – Wilburton, OK
Tuesday	November 12, 2019	12:15 PM	KTC – Poteau Campus 1509 So. McKenna - Poteau, OK
Tuesday	December 10, 2019	12:15 PM	KTC – Administrative Office 1004 Hwy 2 North – Wilburton, OK

16. Recommendation, Consideration and Vote by the Kiamichi Technology Center Board of Education to Give Written Notice to the Oklahoma State Board of Career and Technology Education of KTC Approval or Non-Approval of the Deannexation of the Clayton Public School District (I-010) from Kiamichi Technology Center.
  
17. Recommendation, Consideration and Vote by the Kiamichi Technology Center Board of Education to Give Written Notice to the Oklahoma State Board of Career and Technology Education of KTC Approval or Non-Approval of the Deannexation of the Nashoba Public School District (C-015) from Kiamichi Technology Center.
  
18. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment, Reassignment and/or Transfer of Personnel to the Positions Listed Below Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law, as Authorized by Title 25, Okla. Stats. Section 307 (B) (1) and (B) (7).

RESIGNATION
MELISSA MATHEWS, Teaching Assistant, Poteau Campus

EMPLOYMENT/APPOINTMENT, RE-ASSIGNMENT AND/OR TRANSFER
_____, CNC Machining Instructor, McAlester Campus (10-Month Temporary Teacher Contract)
_____, Custodial/Maintenance (Evening Position), McAlester Campus (12-Month Support Contract)
_____, Secretary (Evening Position), McAlester Campus (12-Month Support Contract)
_____, PATHS Career Guidance Counselor, McAlester Campus (12-Month Grant Contract)

- A. Vote to Convene in Executive Session
- B. Vote to Acknowledge Return to Open Session
- C. Statement of Minutes of Executive Session

19. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

RESIGNATION
MELISSA MATHEWS, Teaching Assistant, Poteau Campus

EMPLOYMENT/APPOINTMENT, RE-ASSIGNMENT AND/OR TRANSFER
_____, CNC Machining Instructor, McAlester Campus (10-Month Temporary Teacher Contract)
_____, Custodial/Maintenance (Evening Position), McAlester Campus (12-Month Support Contract)
_____, Secretary (Evening Position), McAlester Campus (12-Month Support Contract)
_____, PATHS Career Guidance Counselor, McAlester Campus (12-Month Grant Contract)

20. Proposed Executive Session Pursuant to Okla. Stat. Tit. 25, Section 307 (B) (1) and (7), and Okla. Stat. Tit. 70, Section 5-118, for the Purpose of Discussing the Resignation of Norman Ranger, Disclosure of Which Discussion Would Violate Confidentiality Requirements of State or Federal Law.

- A. Vote to Convene in Executive Session
- B. Vote to Acknowledge Return to Open Session
- C. Statement of Executive Session Minute.

21. Consideration and Vote to Accept the Resignation of Norman Ranger from the KTC Board Effective Immediately.

H. REPORTS:

Superintendent's Report

I. NEW BUSINESS:

J. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, October 9, 2018  
12:15 P.M.  
KTC - Administrative Office  
1004 Highway 2 North  
Wilburton, OK 74578

K. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____