

AGENDA

**Kiamichi Technology Center
Board of Education
Special Meeting
KTC – Poteau Campus
Director’s Office
1509 South McKenna
Poteau, OK 74953
November 26, 2007
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted according to accepted Rules of Order, administered by the Board President as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 9.**
 - 1. Public Hearing for the Purpose of Taking Public Comments on Financial Matters (Pursuant to 70 O.S. 5-134.1)**
 - 2. Approval of Minutes
October 9, 2007 Regular Meeting**

3. **Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation**
4. **Approval of Resolution 11-13-07-1 Activity Fund Account Reports and Transfer of Funds**
5. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2007-2008**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Gregory, Jon	Work Study – Maintenance	Atoka
Huskey, Alicia	Work Study – Maintenance	Atoka
Dennis, Merilee A.	Substitute – Auto Service Technology	Durant
Mattingly, Ralph L.	Substitute – Auto Service Technology	Durant
Reyes, Elia	ELS Instructor – Eagle Suspension	Durant
Scoggins, Buster	Safety Instructor	Durant
Zachry, Brenda	Bus Driver/Maintenance	Durant
Perez, Deliris	Work Study – Voc. Rehab.	Hugo
Wallace, Vonda	STA – Clinical Skills Evaluator	Hugo
Baker, Samantha	Culinary Arts – Banquet Worker	Idabel
Chapman, Jamisa	Culinary Arts – Banquet Worker	Idabel
Cherry, Laquita	Culinary Arts – Banquet Worker	Idabel
Evans, Tanya	Culinary Arts – Banquet Worker	Idabel
Fields, Briana	Culinary Arts – Banquet Worker	Idabel
French, Tomaken	Culinary Arts – Banquet Worker	Idabel
Gammon, Yancy	Culinary Arts – Banquet Worker	Idabel
Graham, Matthew	Culinary Arts – Banquet Worker	Idabel
Granger, Sharon	Culinary Arts – Banquet Worker	Idabel
Jefferson, Whitney	Culinary Arts – Banquet Worker	Idabel
Johnson, Blake	Culinary Arts – Banquet Worker	Idabel
Jones, Donna	Culinary Arts – Banquet Worker	Idabel
Martindale, James	Culinary Arts – Banquet Worker	Idabel
Morales, Yazsharay	Culinary Arts – Banquet Worker	Idabel
Nation, Candace	Culinary Arts – Banquet Worker	Idabel
Nichols, Randi	Culinary Arts – Banquet Worker	Idabel
Prall, Miranda	Culinary Arts – Banquet Worker	Idabel
SanJuan, Luis	Culinary Arts – Banquet Worker	Idabel
Shelton, Candice	Culinary Arts – Banquet Worker	Idabel
Smith, Samson	Culinary Arts – Banquet Worker	Idabel
Spalla, Cathy	Bus Driver/Clerical	Idabel
Tonihka, Tracie	Culinary Arts – Banquet Worker	Idabel
Whitmore, Aleisha	Culinary Arts – Banquet Worker	Idabel
Wilson, Erica	Culinary Arts – Banquet Worker	Idabel
Blount, Daymon	Safety Instructor	Poteau
Bridges, Sarah	Certified CPR/First Aid Instructor	Poteau
Davis, Brandy N.	Work Study – Clerical	Poteau
Himes, Joyce A.	Work Study – Clerical	Poteau
Janway, Amanda A.	Work Study – Clerical	Poteau
Johnson, Jamie	Safety/Fire Fighter	Poteau
Leonard, Tonya S.	Work Study – Clerical	Poteau
Morris, Bradley	Safety/Fire Fighter	Poteau

Peters, Todd	Safety/Fire Fighter	Poteau
Wiles, Joe	Safety/Fire Fighter	Poteau
McLaughlin, Douglas	STA – Volunteer Firefighter Initiative	Stigler

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

- 6. Approval to Declare Equipment Located at the Wilburton Administration Office and the Poteau Campus as Surplus to be Disposed of Properly**
- 7. Approval of Clinical Agreements with the Following Agencies for the Purpose of Allowing KTC Students to Acquire Field Experience**

Certified Nurses Aide/Long Term Care/Home Health Aide Program

Antlers Nursing Home – Antlers, OK

Pushmataha Home Health – Antlers, OK

Health Careers Certification Program

City Drug – Hugo, OK

EMS Program

Choctaw Nation Health Services Authority – Talihina, OK

McAlester Regional Health Center – McAlester, OK

- 8. Approval of Out-of-State Travel**

JOE CARRICK, Director – Stigler Campus

ANTHONY KORP, Industrial/Safety Crd. – McAlester Campus

RANDY LIVINGSTON, HVAC Instructor – McAlester Campus

CAROL MAXWELL, Health Careers Certification Instructor – McAlester Campus

SHELLY HALLUM, Coop/H.S. Liaison Counselor – McAlester Campus

ACTE Career Tech Expo.

December 12-16, 2007

Las Vegas, Nevada

TERRY SMITH, Academic Center Instructor/SEVIS Coordinator – Durant Campus

Formal Invitation to Meet with Chinese Officials and Teachers

November 14-23, 2007

Guangzhou Guangdong, PRC (China)

(No travel, meals, or lodging costs to be incurred by KTC)

KENNY DIAL, Industrial Technology Instructor – McCurtain County Campus

Automation Studio Training

December 2-5, 2007

Livingston, Alabama

- 9. Approval of FY 2007-2008 General Fund Encumbrance Nos. 1782 Through 2159 for Accounts Payable, Building Fund Encumbrance Nos. 17 Through 22 for Accounts Payable, Encumbrance Nos. 70480 Through 70489 for Payroll and Change Order for FY 2007-2008 Which Was Over 20%:**

<u>P.O. #</u>	<u>Vendor</u>	<u>Increase</u>	<u>Total</u>
70474	Sub Tchrs- Atoka Cosm.	\$ 1,081.88	\$3,234.88

- E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9**

F. ACTION TOPICS:

- 10. Recommendation, Consideration and Vote to Approve Revision to KTC Board of Education Policy, Section 7, Page 7.4, Item 7.3(1) – Employment of Superintendent, Proposed Revision to Allow the KTC Board to Appoint the Deputy Superintendent that is Acting Interim Superintendent, to the Full-Time Position of Superintendent without Having to Advertise the Opening of the Position of Superintendent to the Public and Accepting Applications from the Public Regarding the Position**
- 11. Proposed Executive Session for the Purpose of Discussing the Appointment of Eddie Coleman to the Position of Superintendent of KTC District Which Would Include Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B)(1) and (7)**
- A. Vote to Convene in Executive Session**
- B. Vote to Reconvene in Open Session**
- C. Statement by Board President of Executive Session Minute**
- 12. Recommendation, Consideration and Vote to Take Action as Deemed Appropriate Following the Executive Session**

Discussing the Appointment of Eddie Coleman to the Position of Superintendent of KTC District

- 13. Proposed Executive Session for the Purpose of Discussing the Search for an Individual to Fill the Position of Superintendent of KTC District and the Preferred Qualifications for the Position Which Would Include Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B)(1) and (7)**
 - A. Vote to Convene in Executive Session**
 - B. Vote to Reconvene in Open Session**
 - C. Statement by Board President of Executive Session Minute**

- 14. Recommendation, Consideration and Vote to Take Action as Deemed Appropriate Following the Executive Session Discussing the Search for an Individual to Fill the Position of Superintendent of KTC District and the Preferred Qualifications for the Position**

- 15. Proposed Executive Session for the Purpose of Discussing Proposed Revisions to the Terms and Provisions of the Employment Contract Between the KTC District and the Superintendent of KTC District Which Would Include Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B)(1) and (7)**
 - A. Vote to Convene in Executive Session**
 - B. Vote to Reconvene in Open Session**
 - C. Statement by Board President of Executive Session Minute**

- 16. Recommendation, Consideration and Vote to Take Action as Deemed Appropriate Following the Executive Session Discussing Proposed Revisions to the Terms and Provisions of the Employment Contract Between the KTC District and the Superintendent of KTC District**

17. Recommendation, Consideration and Vote to Approve Lease Agreement With the Following Area Agency – FY 2007-2008

Choctaw Nation of Oklahoma – McCurtain County Campus

18. Recommendation, Consideration and Vote to Approve Revision to KTC Board of Education Policies

Section 5, Board Organization, Officers & Duties, Page 5.1, Sub-Section 5.1 (Rev.)

19. Recommendation, Consideration and Vote to Approve KTC Marketing Plan – 2007-2008

20. Recommendation, Consideration and Vote to Approve FY 2007-2008 General Fund and Building Fund Budgets

21. Recommendation, Consideration and Vote to Designate the KTC Superintendent to be the OSAG Representative

22. Recommendation, Consideration and Vote to Approve the Addition of Position Omitted on the “Convenience to the District Agreement”

23. Proposed Executive Session for the Purpose of Discussing Resignation, Employment and/or the Appointment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)

Resignation:

KELLY BRAME, Student Services Advisor – Hugo Campus

Employ or Appoint:

CHRISTINA SMITH, Student Services Advisor – Hugo Campus (Temporary Contract)

A. Vote to Convene in Executive Session

B. Vote to Reconvene in Open Session

C. Statement by Board President of Executive Session Minute

24. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

Resignation:

KELLY BRAME, Student Services Advisor – Hugo Campus

Employ or Appoint:

CHRISTINA SMITH, Student Services Advisor – Hugo Campus (Temporary Contract)

G. REPORTS:

Superintendent's Report

H. ANNOUNCEMENT OF NEXT MEETING:

The next meeting of the Board is:

Tuesday, December 11, 2007

12:15 p.m.

KTC – Stigler Campus

1410 Old Military Road

Stigler, OK 74462

I. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____