

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – Stigler Campus  
Board Room  
Stigler, OK 74462  
December 11, 2007  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted according to accepted Rules of Order, administered by the Board President as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 8.**
  - 1. Approval of Minutes  
November 26, 2007 Special Meeting**
  - 2. Approval of Declaration of Funds, Treasurer's Report and KTC  
Cash Reconciliation**

3. **Approval of Resolution 12-11-07-1 Activity Fund Account Reports and Transfer of Funds**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2007-2008**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Boley, Melissa	STA – Medical/Computer	Hugo
Dobbs, Sherri	STA – Medical/Computer	Hugo
Johnson, Sandi	STA – Medical/Computer	Hugo
McClemore, Amber	STA – Medical/Computer	Hugo
Norris, Ashley	STA – Medical/Computer	Hugo
Wall, Christopher	Work Study – Maintenance	Hugo
Black, James Devin	Substitute – All Programs	Idabel
Blevins, Chasity	Bus Driver/Clerical	Idabel
Cherry, Lauquita J.	Work Study – Maintenance	Idabel
Butcher, Melissa	Substitute – Bus. & Info Technology	McAlester
Martin, Jan	Bus Driver	McAlester
Nance, Thurman	Substitute – T&I	Stigler
Potts, Kayla	Work Study – Clerical	Talihina
Smith, Amy	Work Study – Maintenance	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the Poteau Campus as Surplus to be Disposed of Properly**
6. **Approval of Clinical Agreements with the Following Agencies for the Purpose of Allowing KTC Students to Acquire Field Experience**

**EMS Program**

Carl Albert Indian Health Facility/Chickasaw Nation Health System – Ada, OK  
 Choctaw Memorial Hospital – Hugo, OK  
 Eastern Oklahoma Medical Center – Poteau, OK  
 Mercy Hospital of Scott County – Waldron, AR  
 Southwest EMS-Arkansas – Mena, AR  
 VA Medical Center – Muskogee, OK

7. **Approval of Out-of-State Travel**

**NELLWYN CARLTON, Business & Technology Instructor – Stigler Campus**  
**ACTE National Leadership Conference**  
**December 13-16, 2007**  
**Las Vegas, Nevada**

**DENNIS MORGAN, Computer Application Specialist  
CES – International Computer and Electronics Show  
January 6-10, 2008  
Las Vegas, Nevada**

- 8. Approval of FY 2007-2008 General Fund Encumbrance Nos. 2160 Through 2306 for Accounts Payable, Building Fund Encumbrance No. 23 for Accounts Payable, Encumbrance Nos. 70490 Through 70495 for Payroll and Change Order for FY 2007-2008 Which Was Over 20%:**

<u>P.O. #</u>	<u>Vendor</u>	<u>Increase</u>	<u>Total</u>
1658	ATC Freightliners	1,394.28	3,894.28

- E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 8**

**F. ACTION TOPICS:**

- 9. Recommendation, Consideration and Vote to Approve Lease Agreement With the Following Area Agency – FY 2007-2008**
- Choctaw Nation of Oklahoma – Poteau Campus**
- 10. Recommendation, Consideration and Vote to Approve the Appointment of KTC Board Member, Vernon Anderson, to the OSSBA State Legislative Liaison Network**
- 11. Proposed Executive Session for the Purpose of Discussing Employment and/or the Appointment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)**

**Employ or Appoint:**

**MARGIE K. CREAGER, Academic Center Instructor - McAlester Campus  
(Temporary Contract)**

**EVELYN R. WILKINS, Student Services Secretary – Hugo Campus  
(Temporary Contract)**

- A. Vote to Convene in Executive Session**

- B. Vote to Reconvene in Open Session**
- C. Statement by Board President of Executive Session Minute**

**12. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

**Employ or Appoint:**

**MARGIE K. CREAGER, Academic Center Instructor – McAlester Campus  
(Temporary Contract)  
EVELYN R. WILKINS, Student Services Secretary – Hugo Campus  
(Temporary Contract)**

**13. Recommendation, Discussion and Vote to Approve Advertisement for Superintendent Search**

**G. REPORTS:**

**Superintendent's Report**

**H. NEW BUSINESS**

**I. ANNOUNCEMENT OF NEXT MEETING:**

**The next meeting of the Board is:**

**Tuesday, January 8, 2008  
12:15 p.m.  
KTC – Administrative Office  
1004 Highway 2 North  
Wilburton, OK 74578**

**J. VOTE TO ADJOURN:**

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____