

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – McAlester Campus  
301 Kiamichi Drive  
McAlester, OK 74501**

**February 13, 2007  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda item.**

**A. ROLL CALL:**

**B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:**

**C. RECOGNITION OF GUESTS:**

**D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 9.**

- 1. Approval of Minutes  
January 9, 2007 Regular Meeting**
- 2. Approval of Declaration of Funds, Treasurer's Report and  
KTC Cash Reconciliation**

3. **Approval of Resolution 02-13-07-1 Activity Fund Account Reports and Transfer of Funds**
4. **Approval of Clinical Agreements with the Following Agencies for the Purpose of Allowing KTC Students to Acquire Field Experience**

**EMS Program:**

**Atoka County EMS – Atoka, OK**  
**Carl Albert Indian Health Facility – Ada, OK**  
**Care One – Alma, AR**  
**Cherokee Nation Emergency Medical Services – Tahlequah, OK**  
**Medical Center of SE Oklahoma – Durant, OK**  
**Mercy Hospital of Scott County – Waldron, AR**  
**Pafford EMS – Sallisaw, OK**  
**Sequoyah Memorial Hospital – Sallisaw, OK**  
**Southwest EMS – Mena, AR**

**HCC Program:**

**Good Honest Medicine – Idabel/Broken Bow/Wright City, OK**  
**Total Rehab – Hugo, OK**

5. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2006-2007**

**Atoka Campus**

**Allison, Jamie**

**Hugo Campus**

**Baldwin, Shelia**

**McAlester Campus**

**Wilson, Mary**

**Durant Campus**

**Boehme, Tiana**

**Estes, Wanda**

**Williams, Linda**

**Poteau Campus**

**Blount, Daymon E.**

**Harper, Doug**

**Norwood, Evie**

**Sanchez, Sharon S.**

**Scarborough, Kathy**

**Stigler Campus**

**Carter, Teresa J.**

**Mendenhall, Crystal K.**

6. **Approval of Additional Fund Raiser FY 2006-2007 – Talihina Campus**
7. **Approval to Declare Equipment Located at the Poteau Campus and the McAlester Campus as Surplus to be Disposed of Properly**

**8. Approval of Out-of-State Travel**

**Betty Irvin, PN Director – Antlers  
Shelly Hovis, Asst. PN Director – Antlers  
Rebecca Young, Asst. to PN Director - Antlers  
2007 NLNAC Self-Study Forum  
Orlando, Florida  
April 1-3, 2007**

**GINA RIGGS, EMS Coordinator – Poteau  
National Policy Seminar – ACTE (Travel Paid by OKACTE)  
Washington DC  
March 3-7, 2007**

**9. Approval of FY 2006-2007 General Fund Encumbrance Nos. 2132 Through 2394 for Accounts Payable, Building Fund Encumbrance Nos. 41 Through 45 for Accounts Payable, Encumbrance Nos. 70451 through 70466 for Payroll and Change Orders for FY 2006-2007 Which Are Over 20%**

<u>P.O. #</u>	<u>Vendor</u>	<u>Increase</u>	<u>Total</u>
70124	Bus Drivers – McCurtain Co.	\$ 570.54	\$1,647.04
70159	Sub. Tchrs. – Stigler PN	\$ 935.20	\$1,473.45
70179	Sub. Tchrs. – Bryan Co. PN	\$2,601.65	\$3,139.90

**E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.**

**F. ACTION TOPICS:**

- 10. Receipt of Kiamichi Technology Center Special Audit Report, 7.1.01 Through 6.30.03 and Presentation of the Report by James Dickerson of the State Auditor and Inspector’s Office**
- 11. Recommendation, Consideration and Possible Vote to Receive Special Audit Report Ending June 30, 2003, and to Authorize and Direct the Superintendent to Ask the State Auditor and Inspector’s Office to Conduct an Investigative Audit for the Period July 2003, through the Present Date.**
- 12. Recommendation, Consideration and Vote to Reemploy, for the 2007-2008 School Year, the Certified Administrators Set Out Below:**

**Certified Administrators  
FY 2007-2008**

**Eddie Coleman, Deputy Superintendent**  
**Elaine Gee, Director-Principal – Atoka Campus**  
**Michael Goodwin, Director-Principal – Durant Campus**  
**Charles Wibben, Ed.D., Director-Principal – Hugo Campus**  
**Johnnie Meredith, Director-Principal – Idabel Campus**  
**Fred Probis, Director-Principal – McAlester Campus**  
**April Murray, Assistant Director-Principal – McAlester Campus**  
**Doug Hall, Director-Principal – Poteau Campus**  
**Warner Baxter, Assistant Director-Principal – Poteau Campus**  
**Joe Carrick, Director-Principal – Stigler Campus**  
**Shelley Free, Director-Principal – Talihina Campus**

**13. Recommendation, Consideration and Vote to Reemploy, for  
the 2007-2008 School Year, All Non-Certified Administrators  
Set Out Below:**

**NON-CERTIFIED ADMINISTRATIVE PERSONNEL  
FY 2007-2008**

**Atoka Campus**

**William Smith**  
**Becky Ward**

**Durant Campus**

**Jim Green**  
**Vickie Richards**

**Hugo Campus**

**Dennis Porter**

**Idabel Campus**

**Steve Dollarhide**  
**Barbara Dunn**  
**Scott Garrett**

**McAlester Campus**

**Vickie Hess**  
**Gail Huddleston**  
**Anthony Korp**  
**Karl Scifres**  
**Clyde Ray Spears**

**Poteau Campus**

**Laura Harrison**  
**Charles Hayes**  
**Elvie Jo Moss**  
**Gina Riggs**

**Stigler Campus**

**Brad Martin**  
**Joe Smith**  
**Jim Storment**

**Talihina Campus**

**Chris Stone**

**Wilburton Admin.**

**Grover Butler**  
**Angela Coleman**  
**Larry Cravens**  
**Ron DeGiacomo**  
**Chad Hull**

**Antlers Campus**

**Shelly Hovis**  
**Betty Irvin**  
**Eddie Napier**

**Wilburton Admin.**

**Kent Towne**

**Wilma Leamy  
Dennis Morgan  
Bulena Oller  
Ronda Peck  
Chuck Prucha**

**George Tunning  
Jay Warren  
Lois Welch  
Luke Workman**

- 14. Recommendation, Consideration and Vote to Approve Agreement with Boggy Bottom Fabrication and Coatings, Inc., REI, Inc., and Kiamichi Technology Center, Atoka Campus and Approval of Renewal of Agreement with Elliott Guitars, REI, Inc., and Kiamichi Technology Center, Stigler Campus for Use of Incubator Facilities**
  
- 15. Recommendation, Consideration and Vote to Approve Resolution No. 02-13-07-2 Authorizing and Directing Eddie Coleman to Serve as Representative on the City of Heavener Redevelopment Project Plan Review Committee; Authorizing and Directing the Representative to Report Progress Regarding City of Heavener Tax Increment District Numbers One, Two and Three; and Authorizing and Directing that Said Representative Perform all Other Acts Necessary to Complete Service on the Review Committee; All in Accordance With the Local Development Act, 62 O.S. Supp. 2001; §§ 850 et seq. as amended**
  
- 16. Recommendation, Consideration and Vote to Approve KTC District Technology Plan**
  
- 17. Recommendation, Consideration and Vote to Approve Revision to KTC Board of Education Policies**

**Section 24, Page 24.100, Item 24.14 – Sexual Harassment (Revision)**

- 18. Proposed Executive Session for the Purpose of Discussing Resignations, Employment and/or the Appointment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)**

**Resignations:**

**GINGER M. CLARK, Secretary/Registrar – McAlester Campus**  
**GARY FLOWERS, Electrical Trades Instructor – Poteau Campus**

**Employ or Appoint:**

**SHANNA WILSON, Medical Office Technology Instructor – Atoka (Adult Education Contract)**

**JUDY E. SWEEDEN, Teachers Aide, Culinary Arts Program – Idabel Campus (Temporary Contract)**

- a. Vote to Convene in Executive Session**
- b. Vote to Reconvene in Open Session**
- c. Statement of Executive Session Minute**

**19. Recommendation, Consideration and Vote to Approve Personnel Actions Set Out Below:**

**Resignations:**

**GINGER M. CLARK, Secretary/Registrar – McAlester Campus**  
**GARY FLOWERS, Electrical Trades Instructor – Poteau Campus**

**Employ or Appoint:**

**SHANNA WILSON, Medical Office Technology Instructor – Atoka (Adult Education Contract)**

**JUDY E. SWEEDEN, Teachers Aide, Culinary Arts Program – Idabel Campus (Temporary Contract)**

**20. Recommendation, Consideration and Vote to Approve ADPC Trends Software License and Support Agreement - FY 2007-2008**

**G. REPORTS:**

**Superintendent's Report**

**H. NEW BUSINESS:**

**Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the Agenda was posted.**

**I. ANNOUNCEMENT OF NEXT MEETING:**

**The next meeting of the Board is:**

**Tuesday, March 13, 2007  
12:15 P.M.  
KTC – Atoka Campus  
1301 West Liberty Road  
Atoka, OK 74525**

**J. VOTE TO ADJOURN:**

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____