

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – McAlester Campus  
BIS Room  
301 Kiamichi Drive  
McAlester, OK 74501**

**August 14, 2007  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted according to accepted Rules of Order, administered by the Board President as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 8.**
  - 1. Approval of Minutes  
July 10, 2007 Regular Meeting**

2. **Approval of Minutes  
July 31, 2007 Special Meeting**
3. **Approval of Declaration of Funds, Treasurer's Report and KTC  
Cash Reconciliation**
4. **Approval of Resolution 08-14-07-1 Activity Fund Account  
Reports and Transfer of Funds**
5. **Approval of Short-Term Instructors and Part-Time Employees  
to Work at All Campuses – FY 2007-2008**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Edgar, Chris	Substitute – T&I	Atoka
Silvers, Debbie	Cake Decorating Instructor	Atoka
Houser, David	Private Security Instructor	Durant
Woodruff, Mike	Private Security Instructor	Durant
Compton, Carol	STA - Health Instructor	Idabel
Compton, Eva Jacqueline	STA – Health Instructor	Idabel
McPowell, Ruth	STA – Health Instructor	Idabel
Timmons, Julia	STA – Health Instructor	Idabel
Wood, Kimberly	STA – Computer Instructor	Idabel
Allen, Cherrie	STA – Computer Classes	McAlester
Brown, Sarah	STA – Computer Classes	McAlester
Overton, John Wesley	Bus Driver	McAlester
Tinker, Don	Bus Driver	McAlester
Cox, Brandi	Bus Driver	Poteau/Spiro
Reed, Crystal	STA/Indus. Specific – Safety	Poteau
Stephens, Rodger	Substitute – HVAC	Poteau
Williams, Roger	Substitute – Welding	Poteau
Withrow, Gary	Building/Maintenance	Poteau
Bloxham, R. Scott	Bus Driver/Custodian	Stigler
Thornburg, Lori	Bus Driver/Maintenance	Talihina
Gates, Nancy	Court Mediation Secretary	Wilburton

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

6. **Approval to Declare Equipment Located at the Poteau Campus  
as Surplus to be Disposed of Properly**
7. **Approval of Out-of-State Travel**

Norman Ranger, KTC Board of Education Member – Zone 7  
Shelly Callicoat, Cosmetology Instructor – Atoka Campus

**Skills USA Washington Leadership Training  
September 14-19, 2007  
Herndon, Virginia**

- 8. Approval of FY 2007-2008 General Fund Encumbrance Nos. 479 Through 1102 for Accounts Payable, Building Fund Encumbrance Nos. 5 Through 10 for Accounts Payable and Encumbrance Nos. 70451 Through 70464 for Payroll**

**E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 8.**

**F. ACTION TOPICS:**

- 9. Recommendation, Consideration and Vote to Approve Renewal of Lease Agreement for Use of Incubator Facility Between Davis Packing Company, Inc., dba Davis Buildings, Rural Enterprises, Inc., and Kiamichi Technology Center, Stigler Campus**

- 10. Recommendation, Consideration and Vote to Approve Agreement with Area Agency for FY 2007-2008**

**Alternative Dispute Resolution System of Oklahoma – Dispute Mediation Program (Early Settlement)**

- 11. Recommendation, Consideration and Vote to Approve Revisions to Practical Nursing Student Clinical Handbook – FY 2007-2008**

- 12. Recommendation, Consideration and Vote to Approve Addition/Revision to KTC Board of Education Policies**

**Section 8, Page 8.12B, Item 8.25 – Minimum Wage and Substitute Teacher Pay (Rev.)**

**Section 8, Page 8.14, Item 8.29 h) – Tuition – Payments & Refunds for Regular Students – Cosmetology Programs (Addition)**

- 13. Proposed Executive Session for the Purpose of Discussing Resignations, Transfers, Employment and/or the Appointment of Positions Listed Below, Including Discussions of**

**Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)**

**Resignations:**

**STEVE HAMMONTREE, Welding Instructor – McAlester Campus**  
**RUSSELL BENEFIELD, Welding Instructor – Poteau Campus**  
**BRIAN K. McLAUGHLIN, Electrical Trades Instructor – Poteau Campus**

**Employee Transfers:**

**FRED RITCHIE, Welding Instructor, Spiro Campus to Welding Instructor, Poteau Campus**

**SUSIE HASS, Business & Computer Technology Instructor, McAlester Campus to Network Systems Instructor, McAlester Campus**

**Employ or Appoint:**

**JOHN D. HELMER, Automotive Services Technology Instructor – McAlester Campus**  
**WILLIAM JOHN ALLEN, Welding Instructor – McAlester Campus**  
**DENNIS K. THOMAS, Welding Instructor – Spiro Campus**  
**DONNIE R. HOLLAND, Electrical Trades Instructor – Poteau Campus**  
**BRYAN K. HALLMARK, Industrial Coordinator – Durant Campus**  
**JERRI R. DeWALT, Secretary – Durant Campus**

- a. Vote to Convene in Executive Session**
- b. Vote to Reconvene in Open Session**
- c. Statement of Executive Session Minute**

**14. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

**Resignations:**

**STEVE HAMMONTREE, Welding Instructor – McAlester Campus**  
**RUSSELL BENEFIELD, Welding Instructor – Poteau Campus**  
**BRIAN K. McLAUGHLIN, Electrical Trades Instructor – Poteau Campus**

**Employee Transfers:**

**FRED RITCHIE, Welding Instructor, Spiro Campus to Welding Instructor, Poteau Campus**

**SUSIE HASS, Business & Computer Technology Instructor, McAlester  
Campus to Network Systems Instructor, McAlester Campus**

**Employ or Appoint:**

**JOHN D. HELMER, Automotive Services Technology Instructor – McAlester  
Campus**

**WILLIAM JOHN ALLEN, Welding Instructor – McAlester Campus**

**DENNIS K. THOMAS, Welding Instructor – Spiro Campus**

**DONNIE R. HOLLAND, Electrical Trades Instructor – Poteau Campus**

**BRYAN K. HALLMARK, Industrial Coordinator – Durant Campus**

**JERRI R. DeWALT, Secretary – Durant Campus**

**G. REPORTS:**

**Superintendent's Report**

**H. NEW BUSINESS:**

**Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the Agenda was posted.**

**I. ANNOUNCEMENT OF NEXT MEETING:**

**The next meeting of the Board is:**

**Tuesday, September 11, 2007**

**12:15 p.m.**

**KTC – Durant Campus**

**810 Waldron Road**

**Durant, OK 74701**

**J. VOTE TO ADJOURN:**

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____