

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Durant Campus
Wes Watkins Room
810 Waldron Road
Durant, OK 74701**

**September 11, 2007
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted according to accepted Rules of Order, administered by the Board President as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 10.**
 - 1. Approval of Minutes
August 14, 2007 Regular Meeting**

2. **Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation**
3. **Approval of Resolution 09-11-07-1 Activity Fund Account Reports and Transfer of Funds**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2007-2008**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Burns, Sonya	Substitute/Short Term – Cosmetology	Atoka
Loftis, Judy	Short Term – Spanish	Atoka
Sanders, Dede	Substitute/Short Term – Cosmetology	Atoka
Shockey, Shane	Substitute/Short Term – Cosmetology	Atoka
Smith, Amanda	Work Study – Maintenance	Atoka
Wood, Kathy	Substitute/Short Term – Cosmetology	Atoka
MacEntire, Thomas	CRN	Durant
Simmons, Gary	Bus Driver	Durant
Marquez, Albert	EMS Instructor (Part-Time)	EMS District-Wide
Rutherford, Steve	EMS Instructor (Part-Time)	EMS District-Wide
Bailey, Crystal	Maintenance/Bus Driver	Hugo
Calvin, Teresa	Work Study – Maintenance	Hugo
Hale, Arron D.	Work Study – Maintenance	Hugo
Rymel, Dena L.	Instructor-Computer Classes	Hugo
Colbert, Joshua	Maintenance/Bus Driver	Idabel
DeFoor, Bill	CPR/First Aid instructor	Idabel
Gammons, Yancy A.	Work Study - Maintenance	Idabel
Graham, Mathew N.	Work Study - Maintenance	Idabel
Jones, Donna T.	Work Study - Maintenance	Idabel
Sargent, Becky	STA Instructor – Computer Programs	Idabel
Timmons, Julia	Certified Medication Aide	Idabel
Walker, Dedura	Bus Driver/Maintenance	Idabel
Willis, Amanda L.	Work Study – Clerical	Idabel
Allen, John	Welding Instructor	McAlester
Buie, Laura	Work Study – Clerical	McAlester
Battice, Stephanie D.	Work Study – Clerical	Poteau
Battiest, Christina L.	Work Study – Clerical	Poteau
Fettters, Billie Jean	CMA	Poteau
Garrett, Dennis	Bus Driving Instructor	Poteau
Green, Dustin	Substitute T&I/HVAC Night	Poteau
McDaniel, Ashley N.	Work Study – Clerical	Poteau
Minor, Sr., Larry E.	Work Study – Maintenance	Poteau
Moore, Rena G.	Work Study – Clerical	Poteau
Morris, Gary	Instructor – Night HVAC	Poteau
Roberts, Jeff	Short Term Instructor - Computer	Poteau
Boydston, Jim	Substitute – Welding	Spiro
Craig, Dennis	Substitute – T&I	Stigler

Hampton, Betty
Ludlow, Donald
Thornburg, Lori

Substitute – BITE
Substitute – T&I/Auto. Service Tech.
Bus Driver

Talihina
Talihina
Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

- 5. Approval to Declare Equipment Located at the Wilburton Administration Office and the Stigler Campus as Surplus to be Disposed of Properly**

- 6. Approval of Clinical Agreements with the Following Agencies for the Purpose of Allowing KTC Students to Acquire Field Experience**

Atoka PN:

**Dr. Kinion Whittington, OB-GYN – Durant, OK
University Medical Group – Durant, OK**

Poteau PN:

Peachtree Hospice – Poteau, OK

Stigler PN:

McAlester Regional Health Center – McAlester, OK

EMS Program:

**Antlers Fire/EMS – Antlers, OK
Arkansas Heart Center – Fort Smith, AR
Bryan County EMS – Durant, OK
Central EMS – Fayetteville, AR
Checotah EMS – Checotah, OK
Choctaw County EMS – Hugo, OK
Choctaw Nation Health Care Center – Talihina, OK
Coal County EMS – Coalgate, OK
EMS of LeFlore County – Poteau, OK
Ft. Smith EMS – Ft. Smith, AR
Haskell County Hospital – Stigler, OK
Johnston County EMS – Tishomingo, OK
Latimer County Hospital – Wilburton, OK
Marshall County EMS – Madill, OK
Mary Hurly Health Center – Coalgate, OK
McAlester Fire Department EMS – McAlester, OK
McCurtain Memorial Hospital – Idabel, OK
Medical Center of SE Oklahoma – Durant, OK
Mena Medical Center – Mena, AR
Muskogee County EMS – Muskogee, OK
Okmulgee County EMS – Okmulgee, OK
Okmulgee Memorial Hospital – Okmulgee, OK
Sequoyah Residential Care – Sallisaw, OK
Southwest EMS-Oklahoma – Mena, AR
St. Edwards Mercy Medical Center – Ft. Smith, AR**

HCC/Certified Nurse Assistant – Idabel Campus

Hill Nursing Home – Idabel, OK

Idabel Veterinary Clinic – Idabel, OK

Indian Nation Healthcare, LLC. – Broken Bow, OK

McCurtain Manor Nursing Home – Broken Bow, OK

McCurtain Memorial Hospital – Idabel, OK

Memorial Heights Nursing Home – Idabel, OK

Oak Grove Nursing Home – Idabel, OK

HCC/Phlebotomy/ Certified Nurse Assistant - Poteau Campus

Mena Regional Medical Center – Mena, AR

HCC – Talihina Campus

Choctaw Nation Indian Hospital – Talihina, OK

Clayton Pharmacy – Clayton, OK

Lake Family Dentistry – Talihina, OK

Lawson Pharmacy – Talihina, OK

Lazy R Inn – Talihina, OK

Mays Housecall Home Health – Talihina, OK

Oklahoma Veterans Center – Talihina, OK

Talihina Manor Nursing Home – Talihina, OK

Talihina Medical Clinic – Talihina, OK

7. Approval of Out-of-State Travel

Melinda Ogden, PN Instructor – Idabel Campus

Melissa Pierce, PN Instructor – Idabel Campus

Lois Welch, Chief Financial Officer – Wilburton Admin. Office

Ronda Peck, Procurement Officer – Wilburton Admin. Office

Kent Towne, BIS District Coordinator – Wilburton Admin. Office

ACTE Career Tech Expo.

December 12-16, 2007

Las Vegas, Nevada

Charley Hayes, Industrial Coordinator – Poteau Campus

National Safety Conference and Expo

October 14-19, 2007

Chicago, Illinois

8. Approval of Campus Fund Raisers – FY 2007-2008

9. Approval of Advisory Committees – FY 2007-2008

10. Approval of FY 2007-2008 General Fund Encumbrance Nos. 1103 Through 1476 for Accounts Payable, Building Fund Encumbrance Nos. 11 Through 12 for Accounts Payable and Encumbrance Nos. 70465 Through 70468 for Payroll

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 10.

F. ACTION TOPICS:

- 11. Discuss and Take Needed Action Regarding the Employment of a Tribal Relations Officer to Work as a Liaison Between Kiamichi Technology Center and the Choctaw Nation**
- 12. Recommendation, Consideration and Vote to Approve Revision to KTC Board of Education Policies**

**Section 8, Page 8.12A, Item 8.24 – Travel Reimbursement Policies (Rev.)
Section 8, Page 8.30, Item 8.46 – Student Transportation & School Vehicles (Rev.)**

- 13. Proposed Executive Session for the Purpose of Discussing the Employment and/or the Appointment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)**

Employ or Appoint:

**JACK A. HEDRICK, Business & Information Technology Instructor – McAlester Campus (Temporary Contract)
_____, Computer Repair/Networking Instructor – Durant Campus (Temporary Contract)
TERESA G. NANCE, Secretary – Stigler Campus (Temporary Contract)**

- a. Vote to Convene in Executive Session**
- b. Vote to Reconvene in Open Session**
- c. Statement of Executive Session Minute**

- 14. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

Employ or Appoint:

JACK A. HEDRICK, Business & Information Technology Instructor – McAlester Campus (Temporary Contract)

_____, Computer Repair/Networking Instructor – Durant
Campus (Temporary Contract)
TERESA G. NANCE, Secretary – Stigler Campus (Temporary Contract)

**15. Recommendation, Consideration and Vote to Approve the
Estimate of Needs – FY 2007-2008**

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the Agenda was posted.

I. ANNOUNCEMENT OF NEXT MEETING:

The next meeting of the Board is:

**Tuesday, October 9, 2007
12:15 p.m.
KTC – McCurtain County Campus
3205 Lincoln Road NE
Idabel, OK 74743**

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____