

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Poteau Campus
1509 So. McKenna
Poteau, OK 74953
November 8, 2011
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 9.

1. Approval of Minutes.

October 11, 2011 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.

3. **Approval of Resolution 11-8-2011-1 Activity Fund Account Reports and Transfer of Funds.**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2011-2012.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Hutson, Carl F.	EMT-Basic Skills	Durant
Richards, Sarah H.	Federal Work-Study, Clerical	Durant
Castelano, Andrew	STA/Fire Fighter, Safety	Hugo/Antlers
Thurman, Wade	Bus Driver-Moyers/Custodial Maint.	Hugo/Antlers
Landers, Terry	Life Skills Instructor	Idabel
Foreman, Johnny	STA – Home Maint./Repair Carpentry	McAlester
Livingston, Randy	STA – HVAC	McAlester
Wallace, Robert	STA – Cabinetmaking/Woodworking	McAlester
Ives, Abby N.	Federal Work-Study, Clerical	Poteau/Spiro

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the Durant Campus, the Hugo Campus, the Idabel Campus, the Poteau Campus, the Stigler Campus, and the Talihina Campus as Surplus to be Disposed of Properly (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting).**
6. **Approval to Accept Donated Equipment from Brad Fenton Motors to be Used for Training/Recruitment Purposes in the Automotive Service Technology Program – Poteau Campus**

1994 Chevrolet Camero	VIN #2G1FP22S6R2224684 – Trainer/Recruitment
1995 Ford Taurus	VIN #1FALP52U5SA230464 – Trainer
1992 Buick Park Avenue	VIN #1G4CW53L1N1606287 – Trainer
1994 Pontiac Grand Prix	VIN #1G2WJ12X2RF327912 – Trainer/Recruitment

7. **Approval of Clinical Agreement for KTC Health-Related Program for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2011-2012**

EMT Program

City of McAlester – McAlester Fire Department EMS – McAlester, OK

8. Approval of Out-of-State Travel.

**TINA McMURTREY, Financial Aid Secretary – McAlester Campus
SHERI PERRY, Registrar – McAlester Campus
IPEDS Workshop (\$500.00 Travel Stipend paid by Association for
Institutional Research)
November 14-16, 2011
Baltimore, Maryland**

**SARAH BOWMAN, Practical Nursing Instructor – Poteau Campus
SAMANTHA HERBERT, Practical Nursing Instructor – Poteau Campus
Striving for Evidence Based Practice in Nursing Education Conference
and Abstract Acceptance Poster Presentation
April 17-20, 2012
Branson, Missouri**

**9. Approval of FY 2011-2012 General Fund Encumbrance Nos.
1631 Through 2087 for Accounts Payable, Encumbrance Nos.
70665 through 70875 for Payroll, and Building Fund
Encumbrance Nos. 20 through 26 for Accounts Payable.**

**E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1
through 9.**

F. ACTION TOPICS:

- 10. Recommendation, Consideration and Vote to Approve KTC
Emergency Operations Plan, Emergency Communications
Response Plan and Campus Emergency Plan**
- 11. Proposed Executive Session for the Purposes of Confidential
Communications Between the Board of Education and Its
Attorney Concerning the Pending Lawsuit of *Kiamichi
Technology Center v. Bhuma, LLC*, Pittsburg County District
Court Case No. CJ-09-223, the Board Having Been Advised by
Its Attorney That Disclosure Will Seriously Impair the Ability of
the Board to Conduct the Pending Litigation, Pursuant to Title
25, Section 307(B)(4) of the Oklahoma Statutes.**

- A. Vote to Convene in Executive Session
B. Vote to Acknowledge Return to Open Session
C. Statement of Executive Session Minute**

- 12. Discussion and Possible Action to Approve or Not Approve Proposed Settlement Agreement, if any, with Bhuma, L.L.C., Regarding *Kiamichi Technology Center v. Bhuma, LLC*, Pittsburg County District Court Case No. CJ-09-223.**

- 13. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).**

RESIGNATIONS:

CHRISTINA COUNTRYMAN, Secretary – Durant Campus

CURTIS WELCH, Custodial/Buildings & Grounds Maintenance (Evening) – McAlester Campus

DANIEL PALMER, Custodial/Buildings & Grounds Maintenance (Evening) – McAlester Campus

EMPLOYMENT/APPOINTMENT/AND/OR REASSIGNMENT:

_____, Custodial/Buildings & Grounds Maintenance – McAlester Campus - Evening (Support Employee Contract)

_____, Custodial/Buildings & Grounds Maintenance – McAlester Campus - Evening (Support Employee Contract)

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

- 14. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

RESIGNATIONS:

CHRISTINA COUNTRYMAN, Secretary – Durant Campus

CURTIS WELCH, Custodial/Buildings & Grounds Maintenance (Evening) – McAlester Campus

**DANIEL PALMER, Custodial/Buildings & Grounds Maintenance (Evening) –
McAlester Campus**

EMPLOYMENT/APPOINTMENT/AND/OR REASSIGNMENT:

_____, Custodial/Buildings & Grounds Maintenance –
McAlester Campus - Evening (Support Employee Contract)

_____, Custodial/Buildings & Grounds Maintenance –
McAlester Campus - Evening (Support Employee Contract)

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, December 13, 2011

12:15 P.M.

KTC – Administrative Office

1004 Highway 2 North

Wilburton, OK 74578

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____