

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – Administrative Office  
Board Room  
1004 Highway 2 North  
Wilburton, OK 74578  
April 12, 2011  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 9.**
  - 1. Approval of Minutes  
March 8, 2011 Regular Meeting**
  - 2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation**

3. **Approval of Resolution 4-12-2011-1 Activity Fund Account Reports and Transfer of Funds**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2010-2011**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Thompson, Mamie	Dietary Managers Program	Atoka
Glover, Troy	CPR	Durant
Houser, Carolyn	CNA/HHA Skills Testing	Durant
Mason, Donna	CPR	Durant
Williams, Vickie	Federal Work Study – Clerical	Durant
Sherley, Jerry	Short Term EMS Instructor	EMS District-Wide
Chapman, Justin	STA – Safety Instructor	Hugo/Antlers
Garmon, Damazio D.	Federal Work Study – Maintenance	Hugo/Antlers
Harris, Cameron J.	Federal Work Study – Maintenance	Hugo/Antlers
Humphreys, Sally C.	Federal Work Study – Clerical	Hugo/Antlers
Dunn, Jeffrey	Introduction to Masonry	Idabel
Payne, De Anna	Skills Testing – All Health Related Programs	Idabel
Holman, William D.	Federal Work Study – Clerical	Poteau/Spiro
Lowrimore, Jerri	STA – Computer Software	Poteau/Spiro
Allred, Alton	Fundamentals of Welding	Stigler
Hamlin, Twila K.	Introduction to Facebook	Stigler
Mitchell, Cynthia	Basic Computers	Stigler
Workman, Bobby R.	AED, CPR & First Aid	Stigler
Martin, Echo S.	Federal Work Study – Clerical	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the Atoka Campus, the Hugo Campus, the McAlester Campus, the McCurtain County Campus and the Stigler Campus as Surplus to be Disposed of Properly (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
6. **Approval to Declare Equipment Located at the Stigler Campus as Surplus to be Donated to the Eufaula Public Schools**

**7. Approval of Clinical Agreements for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2010-2011**

**EMT Program**

**Meadowbrook Residential/Day Treatment – Howe, OK**

**CNA/CMA Program – Poteau Campus**

**Medi-Home of Arkoma – Arkoma, OK**

**8. Approval of Out-of-State Travel**

**NINA MORGAN, BAIT Instructor – Poteau Campus**

**BURL SPEARS, Computer & Network Technology Instructor – Poteau Campus**

**PAM HULSEY, BAIT Instructor – Talihina Campus**

**National BPA Contest/Conference**

**May 3-8, 2011**

**Washington, DC**

**PAM GRAHAM, BAIT Instructor – Hugo Campus**

**KELLY NELSON, BAIT Instructor – Durant Campus**

**PENNY LOVELL, BAIT Instructor – Durant Campus**

**National BPA Contest/Conference – (Recognition of 10 Year National Honor Advisors for Business Professionals of America)**

**May 4-8, 2011**

**Washington, DC**

**GINA RIGGS, Director of Emergency Medical Services – Poteau Campus**

**CoAEMSP National Accreditation Site Visit to Walters State College (TRAVEL EXPENSES TO BE PAID BY CoAEMSP)**

**April 19-23, 2011**

**Morristown, TN**

**9. Approval of FY 2010-2011 General Fund Encumbrance Nos. 3647 Through 4207 for Accounts Payable, Encumbrance Nos. 71492 Through 71689 for Payroll, Building Fund Encumbrance Nos. 37 Through 40 for Accounts Payable and Change Orders for FY 2010-2011 Which Were Over \$500.00 and 20%:**

<u>P.O. #</u>	<u>Vendor</u>	<u>Increase</u>	<u>Total</u>
29	Wynn Associates	\$15,820.00	\$49,070.00
415	Coal County Treasurer	\$ 5,941.17	\$10,941.17
2324	Natl. Technical Honor Society	\$ 1,145.00	\$ 4,745.00

**E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.**

**F. ACTION TOPICS:**

- 10. Recommendation, Consideration and Vote to Approve Temporary Appropriations for FY 2011-2012**
- 11. Recommendation, Consideration and Vote to Engage Auditor to Conduct the FY 2010-2011 Audit**
- 12. Proposed Executive Session for the Purpose of Discussing the Reemployment of the Teaching Staff Listed Below for the 2011-2012 School Year, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (b) (1) and (7)**

**TEACHING STAFF  
FY 2011-2012**

**Atoka Campus**

**Laurie Ables  
Gala Braudrick  
Machele Callicoa  
Colette Harper  
Christie Hyatt**

**Lori James  
Mark Mantzke  
Jim Marley  
Mary Jane Pruitt  
Tammi Stephens**

**Durant Campus**

**Jerry Arthur  
Brian Coates  
Rhonda Collier  
Cristy Dufur  
Quint Gobert  
Ruth Kirk  
Susan Lorey**

**Penny Lovell  
Kelly Nelson  
Christy Newton  
Terry Smith  
Denita Strube  
James Mike Weaver**

**Hugo/Antlers Campuses**

**Pam Adamson  
Gerald Beshirs, Jr.  
Jammie Blankenship  
Cynthia Bodine  
Hope Boling  
Homer Chapman**

**Pam Graham  
John Hammons  
Annette Nowell  
Christina Smith  
Mary Taylor  
Dustin Teague  
Carey Warren**

**Idabel Campus**

**Danny Black  
Donna Crenshaw  
Kenneth Dial  
Jeff Dunn  
Shelley Ebert**

**Margaret Lappin  
Andrea Mitchell  
Melissa Pierce  
Travis Sargent  
Patricia Tapley**

**McAlester Campus**

**Allison Aday  
Theresa Akers  
John Allen  
Kelli Cantrell  
Paula Ceat  
Margie Creager  
Rebecca Dixon  
Cinda Edwards  
Johnny Foreman  
Shelley Hallum**

**Susie Hass  
John Helmer  
Randy Livingston  
Carol Maxwell  
Ammy Perry  
Linda Peters  
Paige Shoup  
Stephen Stewart  
Emily Stone  
Marilyn Turvey  
Robert Wallace**

**Poteau/Spiro Campuses**

**Kirk Angel  
Sarah Bowman  
Lorraine Christmas  
Lisa Dyer  
Barney Green  
Keith Griffith  
Donella Hawley  
Samantha Herbert  
Brian McLaughlin**

**Nina Morgan  
Lisa Perry  
Lonnie Prewitt  
Byron Simpson  
Burl Spears  
Dennis Thomas  
Marjorie Wann  
Deanna White  
Jerry Williams**

**Stigler Campus**

**Alton Allred  
William Bailey  
Mark Cates**

**Heather Fenton  
Vivian Lynne Shimp**

**Talihina Campus**

**Nikki Hibdon  
Pam Hulsey  
Joyce Jones**

**Arnold Patton  
Michael Phillips  
Jodie White**

- A. Vote to Convene in Executive Session**
- B. Vote to Reconvene in Open Session**
- C. Statement of Minute of Executive Session**

**13. Recommendation, Consideration and Vote to Reemploy the Teaching Staff Listed Below for the 2011-2012 School Year:**

**TEACHING STAFF  
FY 2011-2012**

**Atoka Campus**

**Laurie Ables  
Gala Braudrick  
Machele Calliccoat  
Colette Harper  
Christie Hyatt**

**Lori James  
Mark Mantzke  
Jim Marley  
Mary Jane Pruitt  
Tammi Stephens**

**Durant Campus**

**Jerry Arthur  
Brian Coates  
Rhonda Collier  
Cristy Dufur  
Quint Gobert  
Ruth Kirk  
Susan Lorey**

**Penny Lovell  
Kelly Nelson  
Christy Newton  
Terry Smith  
Denita Strube  
James Mike Weaver**

**Hugo/Antlers Campuses**

**Pam Adamson  
Gerald Beshirs, Jr.  
Jammie Blankenship  
Cynthia Bodine  
Hope Boling  
Homer Chapman**

**Pam Graham  
John Hammons  
Annette Nowell  
Christina Smith  
Mary Taylor  
Dustin Teague  
Carey Warren**

**Idabel Campus**

**Danny Black  
Donna Crenshaw  
Kenneth Dial  
Jeff Dunn  
Shelley Ebert**

**Margaret Lappin  
Andrea Mitchell  
Melissa Pierce  
Travis Sargent  
Patricia Tapley**

**McAlester Campus**

**Allison Aday  
Theresa Akers  
John Allen  
Kelli Cantrell  
Paula Ceat  
Margie Creager  
Rebecca Dixon  
Cinda Edwards  
Johnny Foreman  
Shelley Hallum**

**Susie Hass  
John Helmer  
Randy Livingston  
Carol Maxwell  
Ammy Perry  
Linda Peters  
Paige Shoup  
Stephen Stewart  
Emily Stone  
Marilyn Turvey  
Robert Wallace**

**Poteau/Spiro Campuses**

**Kirk Angel  
Sarah Bowman  
Lorraine Christmas  
Lisa Dyer  
Barney Green**

**Nina Morgan  
Lisa Perry  
Lonnie Prewitt  
Byron Simpson  
Burl Spears**

**Poteau/Spiro Campuses (continued)**

Keith Griffith	Dennis Thomas
Donella Hawley	Marjorie Wann
Samantha Herbert	Deanna White
Brian McLaughlin	Jerry Williams

**Stigler Campus**

Alton Allred	Heather Fenton
William Bailey	Vivian Lynne Shimp
Mark Cates	

**Talihina Campus**

Nikki Hibdon	Arnold Patton
Pam Hulsey	Michael Phillips
Joyce Jones	Jodie White

- 14. Proposed Executive Session for the Purpose of Discussing the Reemployment of the Non-Certified Administrators Listed Below for the 2011-2012 School Year, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (b) (1) and (7)**

**NON-CERTIFIED ADMINISTRATORS  
FY 2011-2012**

**Atoka Campus**

William Smith	Becky Ward
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**Durant Campus**

Bryan Hallmark	Vickie Richards
Dennis Morgan	

**Hugo/Antlers Campuses**

Shelly Hovis	Amaryllis Mathewson
Dwight Kos	Rebecca Young

**Idabel Campus**

Steve Dollarhide	Scott Garrett
Barbara Dunn	

**McAlester Campus**

Vickie Hess	Karl Scifres
Gail Huddleston	Clyde Ray Spears
Anthony Korp	Phillip Thompson

**Poteau/Spiro Campuses**

Grover Butler	Elvie Moss
Laura Harrison	Gina Riggs
Charles Hayes	

**Stigler Campus**

**Brad Martin**

**Talihina Campus**

**Chris Stone**

**Wilburton Admin. Office**

**Angela Coleman**

**Larry Cravens**

**Courtney Daney**

**Ron DeGiacomo**

**Chad Hull**

**Wilma Leamy**

**Ronda Peck**

**Kent Towne**

**Jay Warren**

**Lois Welch**

**Luke Workman**

**A. Vote to Convene in Executive Session**

**B. Vote to Reconvene in Open Session**

**C. Statement of Minute of Executive Session**

- 15. Recommendation, Consideration and Vote to Reemploy the Non-Certified Administrators Listed Below for the 2011-2012 School Year:**

**NON-CERTIFIED ADMINISTRATORS  
FY 2011-2012**

**Atoka Campus**

**William Smith**

**Becky Ward**

**Durant Campus**

**Bryan Hallmark**

**Dennis Morgan**

**Vickie Richards**

**Hugo/Antlers Campuses**

**Shelly Hovis**

**Dwight Kos**

**Amaryllis Mathewson**

**Rebecca Young**

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**Karl Scifres**

**Clyde Ray Spears**

**Phillip Thompson**

**Poteau/Spiro Campuses**

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**Laura Harrison**

**Charles Hayes**

**Elvie Moss**

**Gina Riggs**



**Stigler Campus**

**Brad Martin**

**Talihina Campus**

**Chris Stone**

**Wilburton Admin. Office**

**Angela Coleman**

**Larry Cravens**

**Courtney Daney**

**Ron DeGiacomo**

**Chad Hull**

**Wilma Leamy**

**Ronda Peck**

**Kent Towne**

**Jay Warren**

**Lois Welch**

**Luke Workman**

- 16. Recommendation, Consideration and Vote to Approve the Professional Development Annual Update – FY 2011-2012**
- 17. Recommendation, Consideration and Vote to Approve Changes and/or Additions to Evaluation Policy as Recommended by the Evaluation Review Committee**
- 18. Recommendation, Consideration and Vote to Approve Memorandum of Understanding Between the Choctaw Nation and Kiamichi Technology Center – McAlester Campus**
- 19. Recommendation, Consideration and Vote to Approve Change in Dental Coverage**
- 20. Recommendation, Consideration and Vote to Approve Revision to KTC Board of Education Policy**  
  
**Section 8, Item 8.1, Page 8.1 – School Hours of Operation & Reduced Work Force – (Revision)**
- 21. Recommendation, Consideration and Vote to Approve Agreement Between Project Lead The Way, Inc., and Kiamichi Technology Center – McCurtain County Campus – 2011-2012**
- 22. Recommendation, Consideration and Vote to Approve Change Order Number 001 – 2010 Additions and Renovations Project – Atoka Campus**

**23. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (b) (1) and (7)**

**RETIREMENT:**

**WARNER BAXTER, Director – Talihina Campus  
MARILYN McPEAK, BAIT Instructor – McCurtain County Campus**

**EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

\_\_\_\_\_, Teaching Assistant – McAlester Campus (Support Contract)

- A. Vote to Convene in Executive Session**
- B. Vote to Reconvene in Open Session**
- C. Statement of Minute of Executive Session**

**24. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

**RETIREMENT:**

**WARNER BAXTER, Director – Talihina Campus  
MARILYN McPEAK, BAIT Instructor – McCurtain County Campus**

**EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

\_\_\_\_\_, Teaching Assistant – McAlester Campus (Support Contract)

**G. REPORTS:**

**Superintendent's Report**

**H. NEW BUSINESS:**

**I. ANNOUNCEMENT OF NEXT MEETING:**

**The next regular meeting of the Board is scheduled for:**

**Tuesday, May 10, 2011**

**12:15 P.M.**

**KTC – Antlers Campus**

**405 SW “O” Street**

**Antlers, OK 74523**

**J. VOTE TO ADJOURN:**

**Posted By:** \_\_\_\_\_

**Date Posted:** \_\_\_\_\_

**Time Posted:** \_\_\_\_\_

**Place Posted:** \_\_\_\_\_

**Signed:** \_\_\_\_\_