

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Durant Campus
810 Waldron Road
Durant, OK 74701
July 19, 2011
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 11.**
 - 1. Approval of Minutes
June 30, 2011 Regular Meeting**
 - 2. Approval of Declaration of Funds, Treasurer’s Report and KTC Cash Reconciliation**

3. **Approval of Resolution 7-19-2011-1 Activity Fund Account Reports and Transfer of Funds**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2011-2012**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Allen, Mary	Basic Quilting Class	Atoka
Ham, Michael	Work Study – Maintenance	Durant
Hanks, Jannett M.	Teacher’s Aide (Interpreter)	Durant
Milstead, Jonathan W.	Work Study – Maintenance	Durant
Crowell, Amber	STA Instr. – EMS	EMS District-Wide
Davidson, Jennifer	STA Instr. – EMS	EMS District-Wide
Molinero, Tomas	STA Instr. – EMS	EMS District-Wide

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the McAlester Campus, the Poteau/Spiro Campuses, and the Stigler Campus as Surplus to be Disposed of Properly (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting)**
6. **Approval to Declare Equipment Located at the McAlester Campus as Salvage to be Used for Training Purposes in the Business Administration & Information Technology Program, Stigler Campus and the Computer Network Technology Program, McAlester Campus**
7. **Approval to Accept Donated Equipment From AEP Public Service Company of Oklahoma to be Used in the Computer Aided Design (CAD) Program – McAlester Campus**

Oce TDS100 Copier Serial #: 111002825
8. **Approval of Sale of Surplus Non-Inventory Items Such as Scrap Metal, Batteries, Etc., to be Sold on an As-Needed Basis – FY 2011-2012**
9. **Approval of Fund Raiser – FY 2011-2012**

10. Approval of Out-of-State Travel

**GINA RIGGS, Director of Emergency Medical Services
CoAEMSP National Accreditation Site Visit to Delgado Community College
(Travel paid by CoAEMSP)
August 29-30, 2011
New Orleans, Louisiana**

11. Approval of FY 2011-2012 General Fund Encumbrance Nos. 1 Through 709 for Accounts Payable, Encumbrance Nos. 70001 through 70135 for Payroll and Building Fund Encumbrance Nos. 1 Through 5 for Accounts Payable

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 11.

F. ACTION TOPICS:

- 12. Recommendation, Consideration and Vote to Approve Seeking Architectural Services and to Secure Bids on Proposed Refurbishing Project – Hugo Campus**
- 13. Recommendation, Consideration and Vote to Approve Change Order Number 001 – 2011 Interior Refurbishing of Health Careers Bldg. & Computer/Networking Technology Classroom – Poteau Campus**
- 14. Recommendation, Consideration and Vote to Approve Transportation Contracts – FY 2011-2012**
- 15. Recommendation, Consideration and Vote to Approve PLTW Stem Agreement – FY 2011-2012 – Idabel Campus**
- 16. Recommendation, Consideration and Vote to Approve School Calendars – FY 2011-2012**
- 17. Recommendation, Consideration and Vote to Approve Authorization of the Following Individuals to Sign Documents in Absence of Director at Each Respective Campus**

**Atoka Campus
Durant Campus**

**Becky Ward
Vickie Richards**

Hugo/Antlers Campus	Wendy Phillips
Idabel Campus	Scott Garrett
McAlester Campus	Philip Mead
Poteau/Spiro Campus	Michael Culwell
Stigler Campus	Brad Martin
Talihina Campus	Joyce Jones

18. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)

EMPLOYMENT/APPOINTMENT/AND/OR REASSIGNMENT:

_____, Practical Nursing Instructor – Atoka Campus (Adult Ed. Contract)

_____, Culinary Arts Instructor – Poteau Campus (Temporary Contract)

_____, Cosmetology Instructor – Idabel Campus (Temporary Contract)

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

19. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

EMPLOYMENT/APPOINTMENT/AND/OR REASSIGNMENT:

_____, Practical Nursing Instructor – Atoka Campus (Adult Ed. Contract)

_____, Culinary Arts Instructor – Poteau Campus (Temporary Contract)

_____, Cosmetology Instructor – Idabel Campus (Temporary Contract)

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, August 16, 2011

12:15 P.M.

KTC – Administrative Office

1004 Highway 2 North

Wilburton, OK 74578

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____