

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – Administrative Office  
1004 Highway 2 North  
Wilburton, OK 74578  
August 16, 2011  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 11.**
  - 1. Approval of Minutes.  
July 19, 2011 Regular Meeting**
  - 2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.**

3. **Approval of Resolution 8-16-2011-1 Activity Fund Account Reports and Transfer of Funds.**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2011-2012.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Rains, Mark	Board Legal Advisor	Administration
Lovell, Penny	Substitute – TANF Class	Durant
Parrett, Michelle L.	Federal Work Study – Clerical	Durant
Nelson, Marty	STA – EMS	EMS District-Wide
Moyer, Rodney	STA – Safety Instructor	Hugo
Cannaday, Shaun	Basic EMT Instructor	Idabel
Conley, Cindy	Basic EMT Instructor	Idabel
Dawson, Julie E.	New Teacher Academy	Idabel
Grimes, Terri	CNA/HHA/Health Related Classes	Idabel
Murray, Floyd	Basic EMT Instructor	Idabel
Tsosie, Don	Bus Driver/Maintenance	Idabel
Wyrick, Angela	Basic EMT Instructor	Idabel
Enox, Jeff D.	Machine Shop Instructor	McAlester
Gideon, Stacy	CNA/HH/CMA/CMA Adv. Restorative Care, MAT	McAlester
McCray, Jean	Bus Driver/Maintenance	McAlester
Todd, Brent A.	Welding Instructor	McAlester
Garrett, Dennis	STA Instructor – OK School Bus Driving	Poteau/Spiro
Meek, Angela	Substitute	Poteau/Spiro
Ridenour, Molly	Substitute	Poteau/Spiro
Truitt, Vikki	Substitute	Poteau/Spiro
Cole, Cathy	Beginning Ballet	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the Atoka Campus, the Durant Campus, the Idabel Campus and the McAlester Campus as Surplus to be Disposed of Properly (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting).**
6. **Approval to Declare Equipment Located at the Talihina Campus as Surplus to be Donated to the Buffalo Valley Public Schools.**

7. **Approval of New and Existing PN Clinical Agreements for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2011-2012.**
8. **Approval of New and Existing Clinical Agreements for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2011-2012.**
9. **Approval of Fund Raiser – FY 2011-2012 – Stigler Campus.**
10. **Approval of Out-of-State Travel.**

**KENT TOWNE, District Business & Industry Coordinator  
 ANTHONY KORP, Industrial/Safety Coordinator – McAlester  
 Conference at Spirit AeroSystems Corporate Headquarters for Trng.  
 Workforce Readiness Partnership Conference  
 August 8-10, 2011  
 Wichita, Kansas**

**GINA RIGGS, Emergency Medical Services Director  
 CoAEMSP National Accreditation Site Visit to South Howell Co.  
 Ambulance Services (Travel Paid by CoAEMSP)  
 September 21-24, 2011  
 West Plains, Missouri**

11. **Approval of FY 2011-2012 General Fund Encumbrance Nos. 710 Through 927 for Accounts Payable, Encumbrance Nos. 70136 through 70352 for Payroll and Building Fund Encumbrance Nos. 6 Through 9 for Accounts Payable.**

**E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 11.**

**F. ACTION TOPICS:**

12. **Recommendation, Consideration and Vote to Approve Change Order Number 002 – 2011 Interior Refurbishing of Health Careers Bldg. & Computer/Networking Technology Classroom – Poteau Campus.**
13. **Recommendation, Consideration and Vote to Approve an Agreement to Provide Technical Assistance in Writing a Grant for a FEMA Saferoom Shelter Between Jordan Resource**

**Management, Inc., (JRM) and Kiamichi Technology Centers - Poteau Campus.**

- 14. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).**

**RESIGNATIONS:**

**JOHN ALLEN, Welding Instructor – McAlester Campus  
HEATHER FENTON, MSN RN CNE, PN Instructor – Stigler Campus  
CYNTHIA BURNS, RN, PN Instructor – Talihina Campus**

**EMPLOYMENT/APPOINTMENT/AND/OR REASSIGNMENT:**

\_\_\_\_\_, Welding Instructor – McAlester Campus (Temporary Teacher Contract)

\_\_\_\_\_, Practical Nursing Instructor – Idabel Campus (Temporary Teacher Contract)

\_\_\_\_\_, Practical Nursing Instructor – Stigler Campus (Temporary Teacher Contract)

\_\_\_\_\_, Short Term Full Time PN Instructor – Talihina Campus

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

- 15. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

**RESIGNATIONS:**

**JOHN ALLEN, Welding Instructor – McAlester Campus  
HEATHER FENTON, MSN RN CNE, PN Instructor – Stigler Campus  
CYNTHIA BURNS, RN, PN Instructor – Talihina Campus**

**EMPLOYMENT/APPOINTMENT/AND/OR REASSIGNMENT:**

\_\_\_\_\_, **Welding Instructor – McAlester Campus (Temporary Teacher Contract)**

\_\_\_\_\_, **Practical Nursing Instructor – Idabel Campus (Temporary Teacher Contract)**

\_\_\_\_\_, **Practical Nursing Instructor – Stigler Campus (Temporary Teacher Contract)**

\_\_\_\_\_, **Short Term Full Time PN Instructor – Talihina Campus**

- 16. Due Process Hearing for Chad A. Hull, a Support Employee.**
- a) Statement of Procedures by Board President.**
  - b) Opening Statement on Behalf of Administration.**
  - c) Opening Statement on Behalf of Mr. Hull.**
  - d) Presentation of Evidence by Administration, Subject to Cross-Examination and Questions by Board Members.**
  - e) Presentation of Evidence by Mr. Hull, Subject to Cross-Examination and Questions by Board Members.**
  - f) Presentation of Rebuttal Evidence, if any, by Administration.**
  - g) Presentation of Rebuttal Evidence, if any, by Mr. Hull.**
  - h) Closing Statement by Mr. Hull.**
  - i) Closing Statement by Administration.**
  - j) Consideration and Vote to Go Into Executive Session to Discuss and Deliberate on Whether to Affirm, Modify or Reverse the Termination of Mr. Hull. This Executive Session is Allowed by OKLA. STAT. Tit. 25, § 307 (B) (1) & (7).**

- k) **Vote to Acknowledge Return to Open Session.**
- l) **Statement by Board President of Executive Session Minute.**
- m) **Vote to Adopt Findings of Fact with Regard to Mr. Hull's Employment with the Kiamichi Technology Center.**
- n) **Vote to Affirm, Modify or Reverse the Termination of Mr. Hull from his Employment with the Kiamichi Technology Center.**

**17. Discussion and Vote to Accept any Resignations and to Approve any Resignation Agreement Tendered Since the Posting of the Agenda.**

**G. REPORTS:**

**Superintendent's Report**

**H. NEW BUSINESS:**

**I. ANNOUNCEMENT OF NEXT MEETING:**

**The next regular meeting of the Board is scheduled for:**

**Tuesday, September 13, 2011  
 12:15 P.M.  
 KTC – Atoka Campus  
 1301 W. Liberty Rd.  
 Atoka, OK 74525**

**J. VOTE TO ADJOURN:**

<b>Posted By:</b> _____ <b>Date Posted:</b> _____ <b>Time Posted:</b> _____ <b>Place Posted:</b> _____ <b>Signed:</b> _____
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