

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Atoka Campus
1301 W. Liberty Road
Atoka, OK 74525
September 13, 2011
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 10.

1. Approval of Minutes.

August 16, 2011 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.

3. **Approval of Resolution 9-13-2011-1 Activity Fund Account Reports and Transfer of Funds.**

4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2011-2012.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Baca, Brent	Fire Training Academy Field Tech	Durant
Beckman, Ryan	Fire Training Academy Field Tech	Durant
Calvert, Mike	Fire Training Academy Field Tech	Durant
Green, Matthew E.	Recruit Firefighter Academy	Durant
Kemp, Brent	Fire Training Academy Field Tech	Durant
Lemons, Erin J.	EMS Instructor	Durant
Macon, Wiley	Fire Training Academy Field Tech	Durant
Thomann, Brian	Fire Training Academy Field Tech	Durant
Vietta, John	Fire Training Academy Field Tech	Durant
Dyer, Lisa	STA EMS Instructor	EMS District-Wide
Rivers, II, Angelo	STA - EMS	EMS District-Wide
Weeks, Jered L.	STA – EMS	EMS District-Wide
Dover, Karen A.	Valliant Bus Driver/Custodial/Mnt.	Hugo/Antlers
Speer, Ira	Boswell Bus Driver/Custodial/Mnt.	Hugo/Antlers
Turner, James	Antlers Bus Driver/Custodial/Mnt.	Hugo/Antlers
Cooper, Deondrea	Banquet Assistant	Idabel
Cummings, Thomas	Substitute – All Programs	Idabel
Dodson, Janetta	Banquet Assistant	Idabel
Fairless, Melissa	Banquet Assistant	Idabel
Graves, Yashmeia	Banquet Assistant	Idabel
Gregston, Cory	Banquet Assistant	Idabel
Hamilton, Bailey	Banquet Assistant	Idabel
Hamm, Brittany	Banquet Assistant	Idabel
Hovis, Cody	Banquet Assistant	Idabel
Jackson, Erica	Banquet Assistant	Idabel
Johnson, Contra	Banquet Assistant	Idabel
Johnston, Brittany	Banquet Assistant	Idabel
McGough, Alanna	Banquet Assistant	Idabel
McGowen, Joyce	EMT Instructor	Idabel
Peace, Darius	Banquet Assistant	Idabel
Petrotta, Geordan	Banquet Assistant	Idabel
Preston, Oree	Banquet Assistant	Idabel
Rodriguez, Felecia	Banquet Assistant	Idabel
Russell, Breanna	Banquet Assistant	Idabel
Russell, Carrie	Banquet Assistant	Idabel
Wade, Noah	Banquet Assistant	Idabel
White, Holy	Banquet Assistant	Idabel
Williams, Eve	Banquet Assistant	Idabel
Young, Kardriunna	Banquet Assistant	Idabel
Barone, Kenny	ST&D EMS Instructor	McAlester/Eufaula
Basden, Julie	BAIT Instructor (Evening/1/2 Time)	McAlester/Eufaula
Gilliam, Erika	Bus Driver/Maintenance	McAlester/Eufaula
Ham, Cheryl	Bus Driver/Maintenance	McAlester/Eufaula
Mitchell, Ella	Substitute – Eufaula	McAlester/Eufaula
Shoup, Paige	HCC Instructor (Evening/1/2 Time)	McAlester/Eufaula

Turvey, Marilyn	HCC Instructor (Evening/1/2 Time)	McAlester/Eufaula
Green, Melissa D.	Federal Work Study – Clerical	Poteau/Spiro
Mitchell, Cynthia Smith, Tina M.	ST Computer Class Instructor Substitute Teacher	Stigler Stigler
Cantero, Donald J. Pearce, Floyd E.	Substitute Instructor Substitute Instructor	Talihina Talihina
Sterling, Brenda Wirges Warren, Keaton	Maintenance-Resurface Parking Lot Maintenance-Resurface Parking Lot	Wilburton Wilburton

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

- 5. Approval to Declare Equipment Located at the Durant Campus, the Hugo Campus, the Idabel Campus, the McAlester Campus, and the Stigler Campus, as Surplus to be Disposed of Properly (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting).**
- 6. Approval to Declare Equipment Located at the Poteau Campus as Surplus to be Donated to the Tushka Public Schools.**
- 7. Approval of Campus Fund Raisers – FY 2011-2012.**
- 8. Approval of Advisory Committees – FY 2011-2012.**
- 9. Approval of Out-of-State Travel.**

LOIS WELCH, Chief Financial Officer – Administration Office
RONDA PECK, District Inventory & Procurement Officer – Administration Office
ASBO International Annual Meeting
September 15-20, 2011
Seattle, Washington

GINA RIGGS, Emergency Medical Services Director
2011 ACTE Annual Convention & Career Tech Expo (All Expenses to be Paid by ACTE Fellow’s Program)
November 15-20, 2011
St. Louis, Missouri

LAURA HARRISON, Student Services – Poteau Campus
2011 ACTE Annual Convention & Career Tech Expo. & Bi-Laws Committee Meeting
November 15-19, 2011
St. Louis, Missouri

**CHARLEY HAYES, Industrial Coordinator – Poteau Campus
National Safety Council Congress and Expo
October 30, 2011 - November 3, 2011
Philadelphia, Pennsylvania**

- 10. Approval of FY 2011-2012 General Fund Encumbrance Nos. 928 Through 1412 for Accounts Payable, Encumbrance Nos. 70353 through 70488 for Payroll and Building Fund Encumbrance Nos. 10 Through 18 for Accounts Payable.**

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 10.

F. ACTION TOPICS:

- 11. Recommendation, Consideration and Vote to Approve Estimate of Needs – FY 2011-2012.**
- 12. Recommendation, Consideration and Vote to Accept the Lowest and Best Bid – 2011 Automotive Shop Renovation – Poteau Campus, or to Reject Any and All Bids**
- 13. Recommendation, Consideration and Vote to Accept the Lowest and Best Bid – 2011 Building Renovation – Talihina Campus, or to Reject Any and All Bids**
- 14. Recommendation, Consideration and Vote to Approve Seeking Architectural Services and to Secure Bids on FEMA Saferoom Shelter – Poteau Campus.**
- 15. Recommendation, Consideration and Vote to Approve Transportation Contract Between Buffalo Valley Public Schools and Kiamichi Technology Center – Talihina Campus.**
- 16. Recommendation, Consideration and Vote to Approve Naming the Existing Seminar Center at the McAlester Campus, the ‘Prichard Family Seminar Center’.**
- 17. Recommendation, Consideration and Vote to Approve Memorandum of Understanding Between High Plains**

Technology Center and Kiamichi Technology Center – Poteau Campus.

18. Recommendation, Consideration and Vote to Approve Revision to KTC Board of Education Policy

Section 8, Item 8.32, Page 8.19 - Academic Year Definition for Financial Aids

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, October 11, 2011

12:15 P.M.

KTC – Administrative Office

1004 Highway 2 North

Wilburton, OK 74578

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____